



## **St. Ives Festival of Motorcycles**

In aid of MAGPAS Air Ambulance & The Royal British Legion Poppy Appeal

**Sunday 26th June 2016**

### **Exhibitor's Terms & Conditions**

#### **Bookings**

No Bookings will be confirmed until payment in full has been received.

The Organisers reserve the right to relocate any exhibitor's stand space should this be deemed necessary

#### **Cancellations**

Once a stand position is booked the following cancellation charges will apply:

- i) Less than 60 days of the event – 75% of the booking fee
- ii) Less than 30 days of the event – 100% of the booking fee

#### **On-Site Conditions**

A speed limit of 10mph must be observed at all times when moving any vehicle on the event site. Headlights must be on at all times.

Vehicles must not be driven or ridden on the festival site during the festival, or contravene the Road Traffic Act 1988/91 Motor Vehicles (off Road Events) Regs.1992, at any time.

All vehicles, trailers, etc, not contained within an Exhibitor's pitch space must be removed from the festival site after unloading. Vehicles must not block roadways, or restrict emergency access in any way. There is sufficient off-road car parking space adjacent to the festival site.

Stands should be ready for the festival start time and not to be broken down until after the festival has closed.

#### **Exhibition Stands**

Exhibitors must keep all possessions within the confines of their pitch.

The MAXIMUM stand depth permitted will be 4 metres.

The Organisers will not be held responsible for the safety of stands, goods thereon, vehicles, equipment, cash or any other items whilst on the festival site

The Organisers reserve the right to move any stand if deemed necessary for the purposes of safety, event conditions or reasons of dispute.



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Exhibitors are responsible for any damage or injury to persons or property caused by any default of their stand or any act of omission by them, their staff or contractors. Exhibitors should check their insurance coverage to ensure that they are fully covered for loss or damage to their own property.

All Exhibitors must ensure that they are covered by appropriate Public Liability Insurance and supporting documents to this effect must be provided at the time of booking.

We strongly advise that all Exhibitors protect themselves against losses caused by Abandonment, Cancellation or Curtailment of the event due to reasons beyond the Organisers' control. The Organisers' will not be liable for refund of booking fees.

All Exhibitors must ensure their pitch space is cleared of all rubbish before they leave the festival site. Any exhibitor leaving rubbish on their stand will be charged a clearance fee. Please use the skips or bins provided. If in doubt contact the Organisers

Food concession must ensure that they leave no spilt cooking oil or grease on the ground in or around their pitch space before leaving the festival site. The Organisers recommend that the ground be covered by suitable means to prevent this. Concession areas will be inspected by the Organisers during the event to ensure this requirement is adhered to.

Exhibitors using their own marquee, caravan or awning, etc, must ensure it is mechanically sound, of good condition and appearance, is contained within their pitch space, fully insured and conforms with fireproof regulations. All marquees WILL be inspected by the Health & Safety officer

Risk assessments, copies of fire proof certificates and public liability certificates MUST be sent to the Organisers at time of booking.

Exhibitors must not play any amplified noise, music, DVD or video cassettes at any time during the festival unless permission in writing has been obtained from the Organisers. In the event that permission is given, it is the sole responsibility of the Exhibitor to ensure they have the appropriate licences.

Exhibitors must not, under any circumstances, sell food or drink from their stand without prior written permission from the Organisers.

Exhibitors must provide details of goods to be displayed or sold. The Organisers reserve the right to ban goods from the site that are not considered legal or suitable for a family event. The following items are NOT permissible: Guns and or Ammunition, Knives, Laser Pens, Fireworks, Chinese lanterns or explosive devices

Items for sale that are 'seconds' must be clearly identified as seconds and, where possible, the fault must be labelled.



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Exhibitors must display a notice stating the name, address and telephone number of the company trading.

Exhibitors must offer receipts for goods sold.

No form of advertising material may be displayed or distributed at the event other than on, or from, the Exhibitors stand.

By booking a pitch Exhibitors give their consent to the Organisers to use any photograph or video recording they may appear in for any festival promotion or marketing activity deemed appropriate.

The Organisers reserve the right to refuse a booking without any reason being given. Completion of a booking form is not a guarantee that space will be made available. No pitch space should be considered secured until full payment has been received and written confirmation has been sent by the Organisers.

If an Exhibitors company name is different to their trading name, then both **MUST** be on the booking form.

The Organisers reserve the right to evict anyone from the site who is deemed to be in breach of the Conditions of Booking, or who is deemed to be acting in a manner detrimental to the event and to other persons on site.

**NOTE: Having booked your pitch you agree to attend the festival and to trade throughout the hours that the festival is open. No exhibitor will be allowed to dismantle their stand or leave the festival site prior to the closing time unless approved by the Organisers or there is a requirement to do so due to health and safety conditions.**